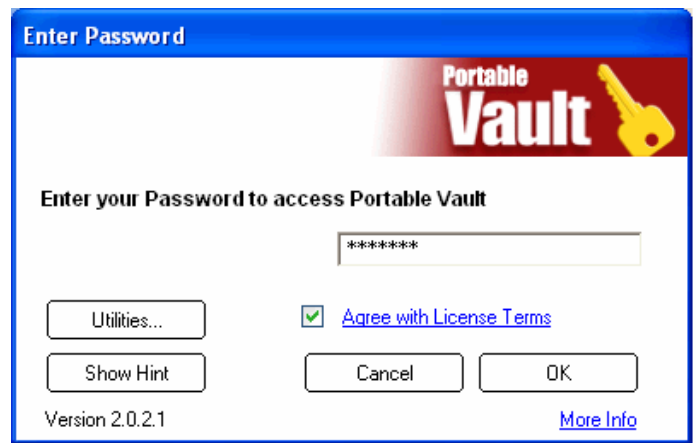


Step 3

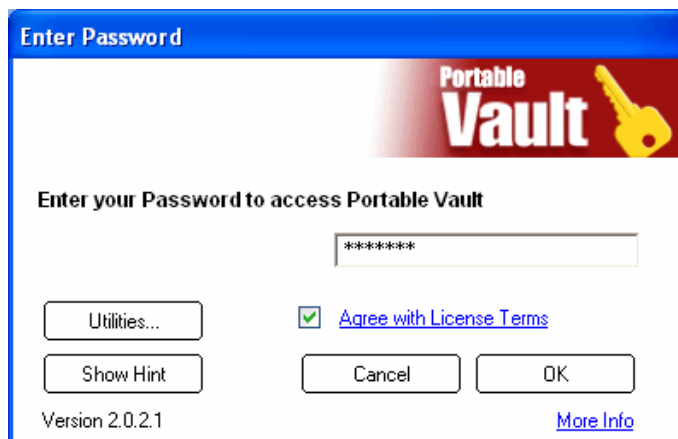
After you have set up a vault name and password and closed the vault, each time you open the Portable Vault program, the **Enter Password** screen will appear. You must enter the password to gain access to the **Vault File Directory Area** screen.



Accessing the Utilities

Step 1

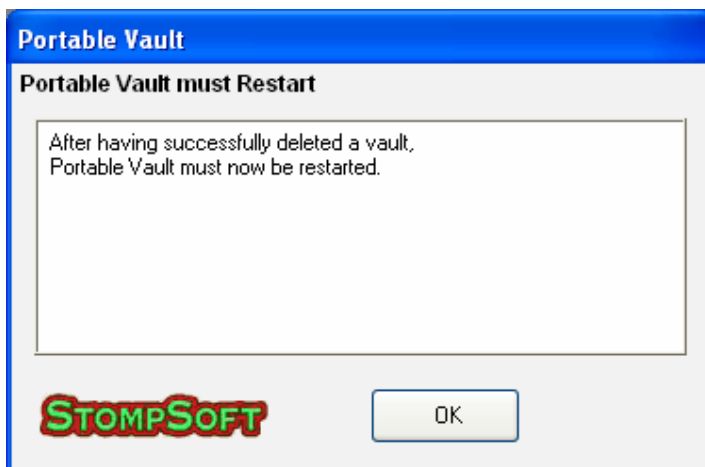
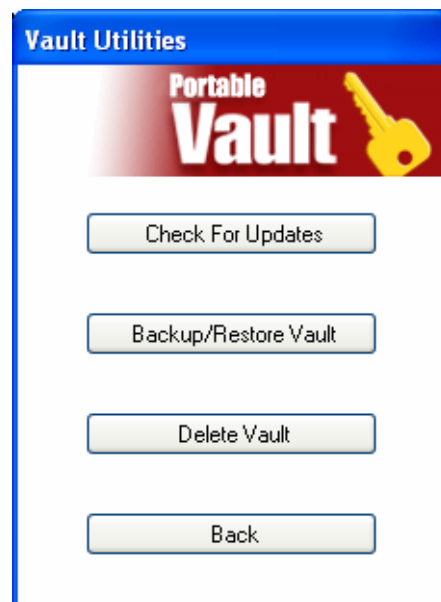
From the **Enter Password** screen, open the software utilities by clicking the **Utilities** button.



Step 2

The **Vault Utilities** screen appears, allowing you to run three utilities within the Portable Vault software -- **Check for Updates**, **Backup/Restore Vault**, and **Delete Vault**.

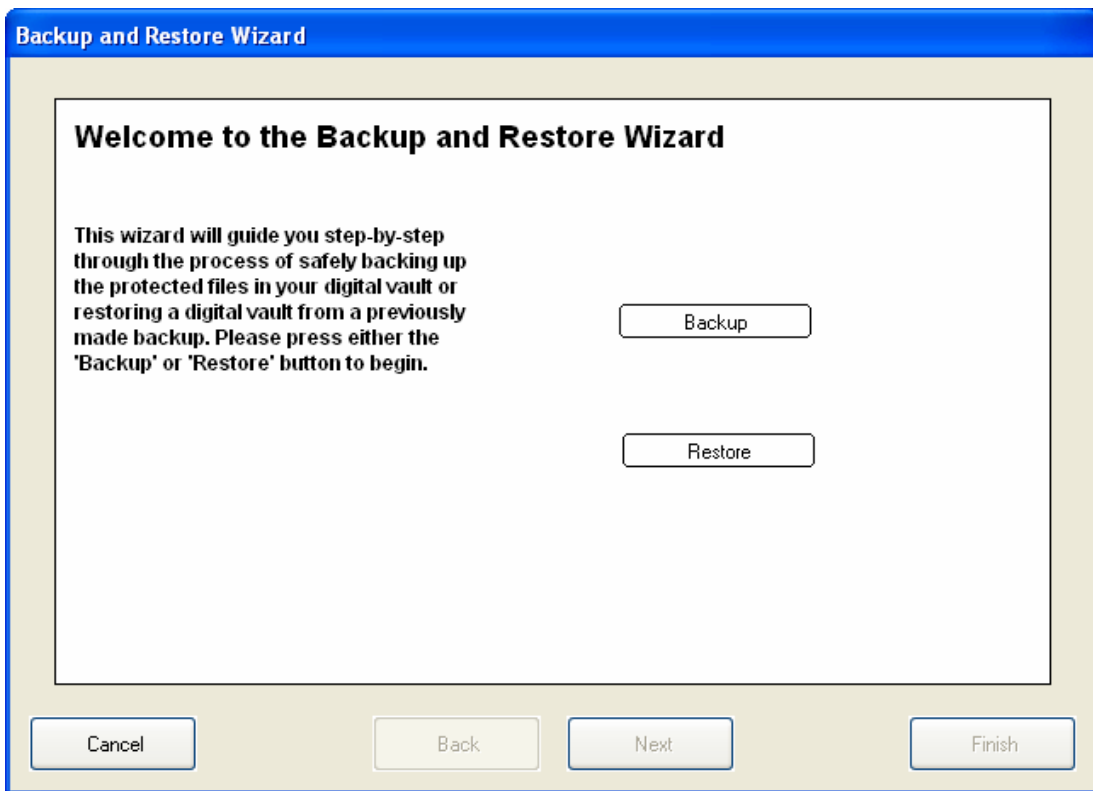
- The **Check for Updates** is a simple utility that allows you to update the program when newer versions of Portable Vault become available.
- The **Backup/Restore Vault** utility allows you to 1) create a backup of the data stored on the vault to a location on your hard drive, network drive, or another USB drive and 2) recover a vault if your Gizmo! overdrive no longer functions, or if the Portable Vault program is deleted. Click the **Backup/Restore Vault** button, and then select the operation that you want to perform.
- The **Delete Vault** utility allows you to delete an existing vault and manage a new vault. To delete an existing vault, you must enter your password; after the deletion, you must close and restart the Portable Vault software. To manage a new vault, you will be required to create a new vault name, password, and hint.



Backing Up the Vault

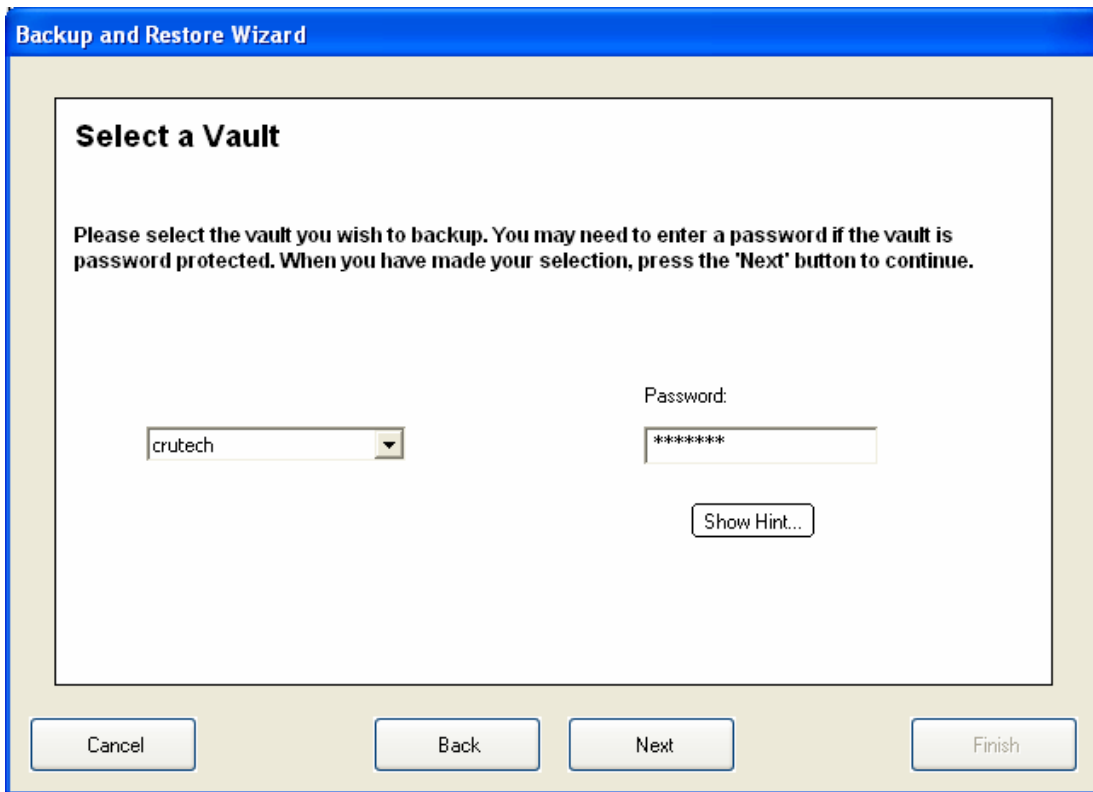
Step 1

On the **Backup and Restore Wizard** screen (see steps 1 and 2 in "Accessing the Utilities" on page 3), click the **Backup** button.



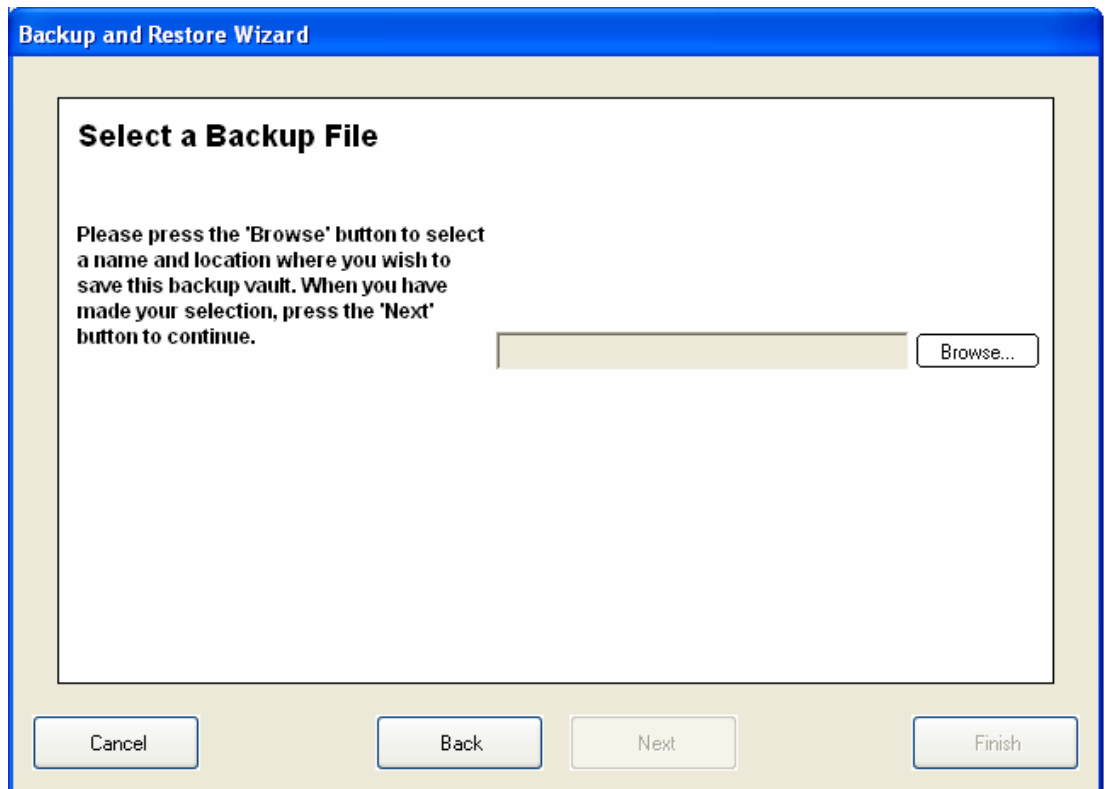
Step 2

The **Select a Vault** screen appears. Select a vault, enter the vault password, and then click the **Next** button.



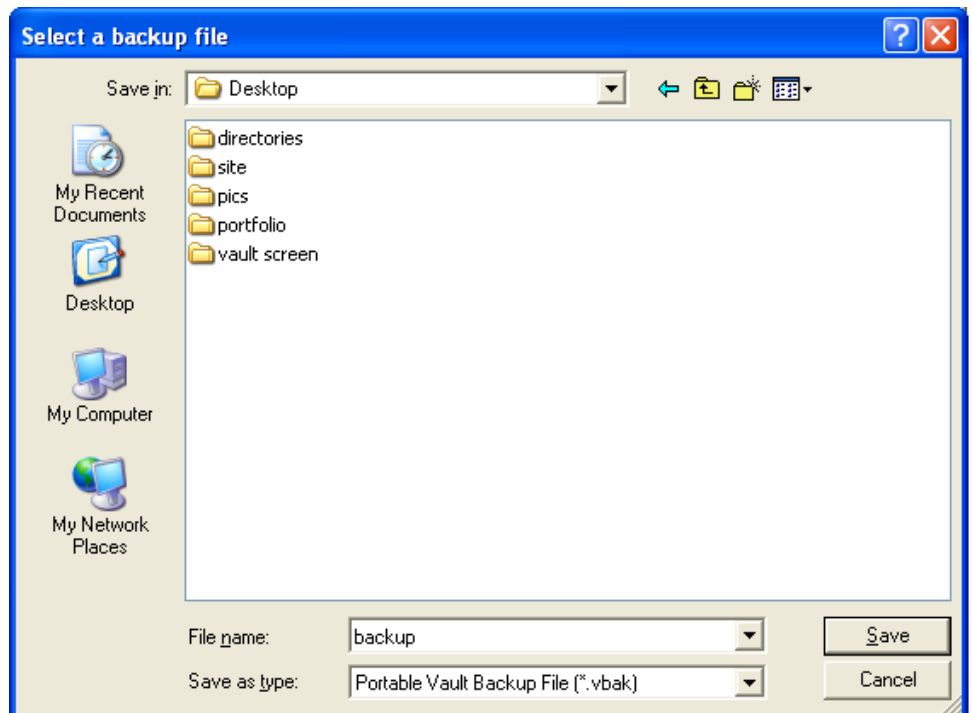
Step 3

The **Select a Backup File** screen appears. Click the **Browse** button and select a location for the vault backup file.



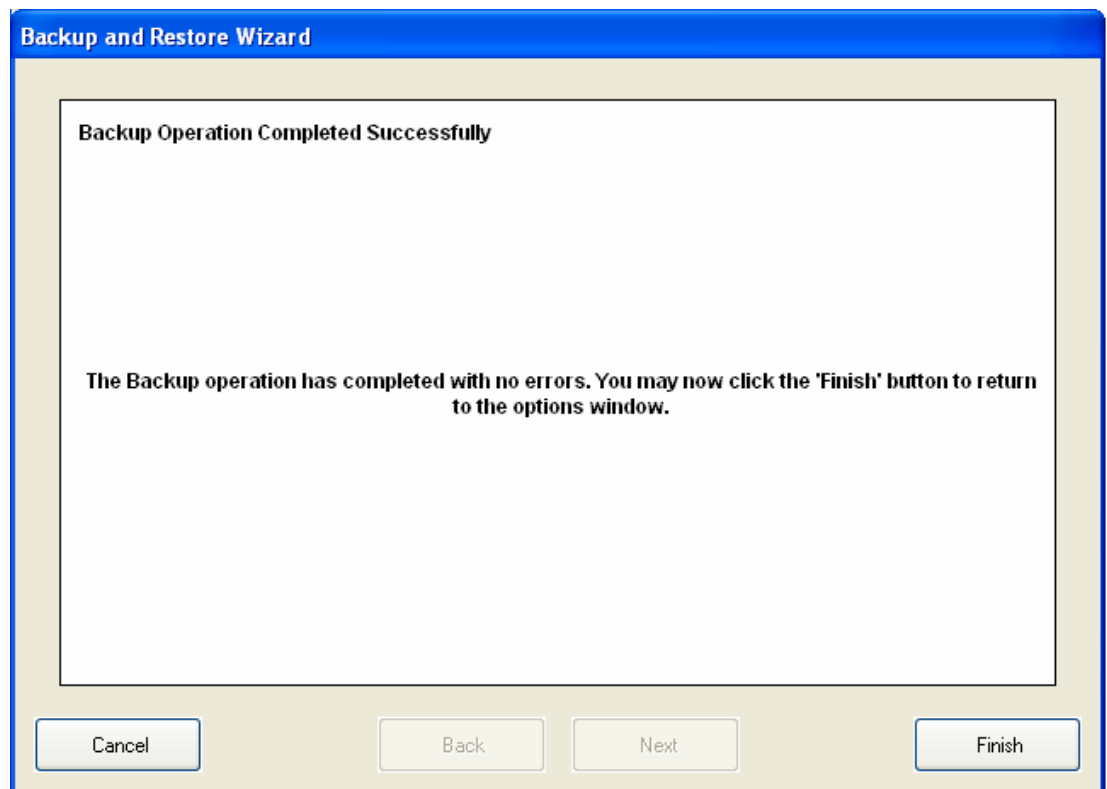
Step 4

Name the backup file, and then click the **Save** button.



Step 5

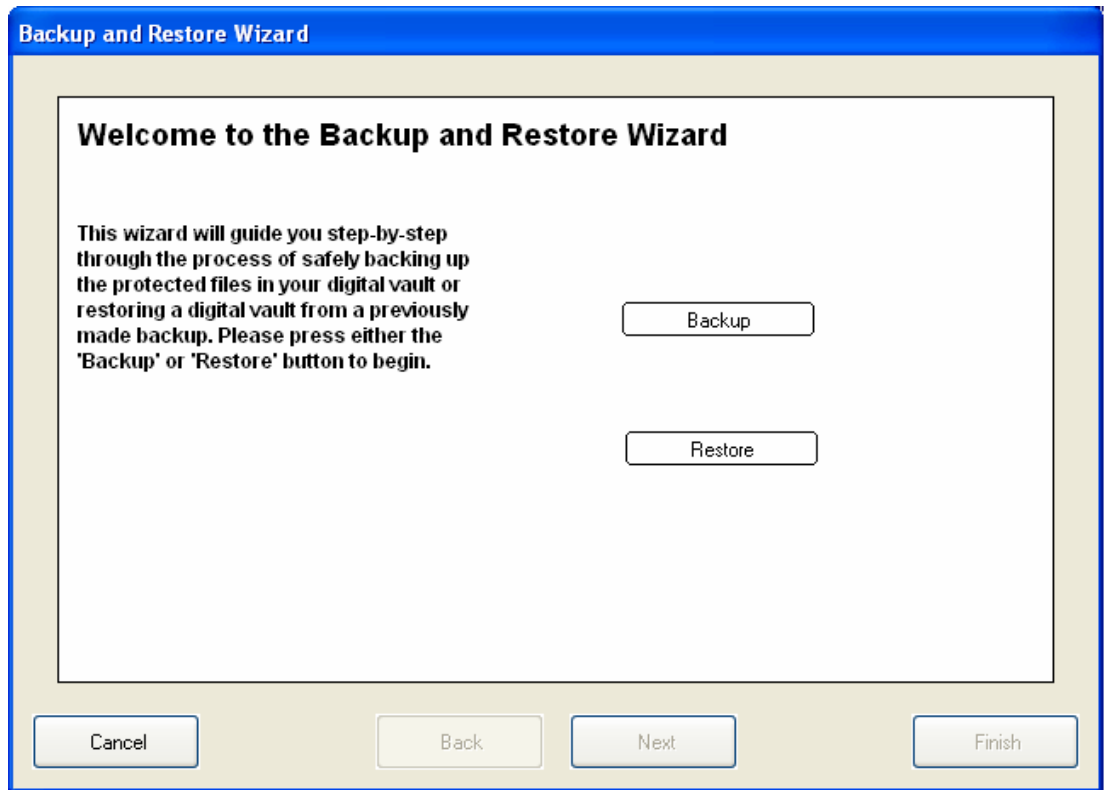
After you have successfully created the backup file, the successful completion message appears. Click the **Finish** button to exit the backup procedure.



Restoring the Vault

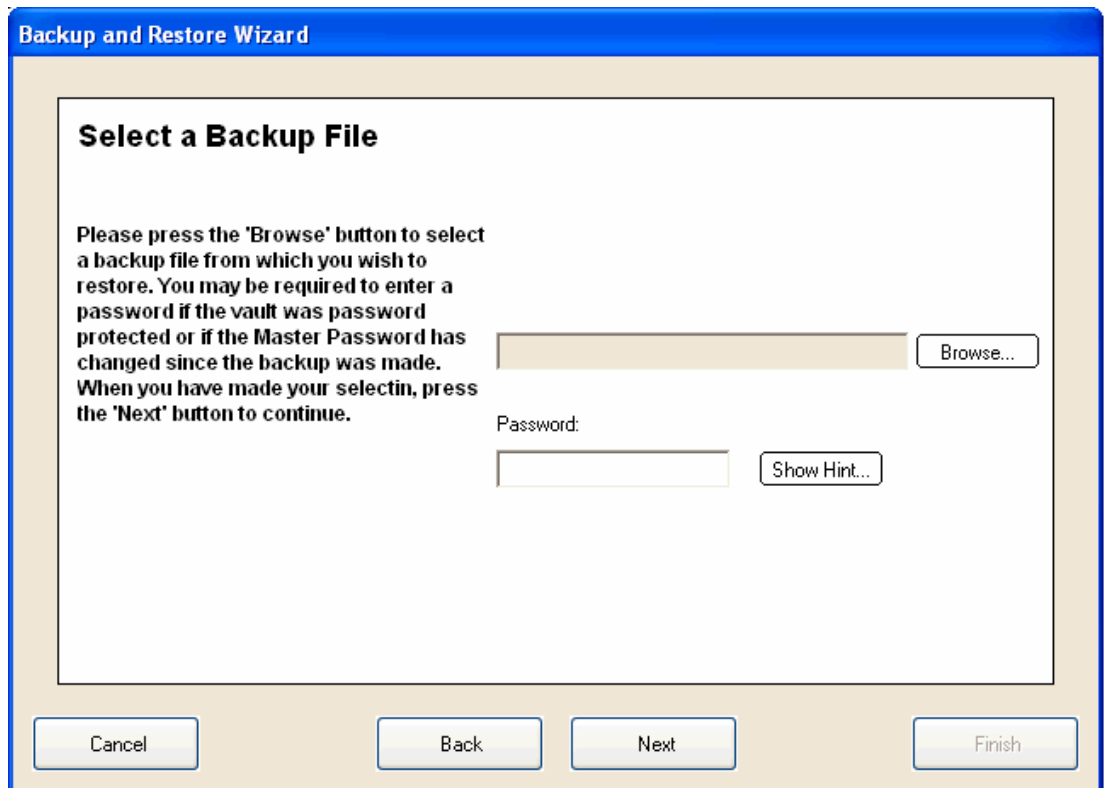
Step 1

On the **Backup and Restore Wizard** screen (see steps 1 and 2 in "Accessing the Utilities" on page 3), click the **Restore** button.



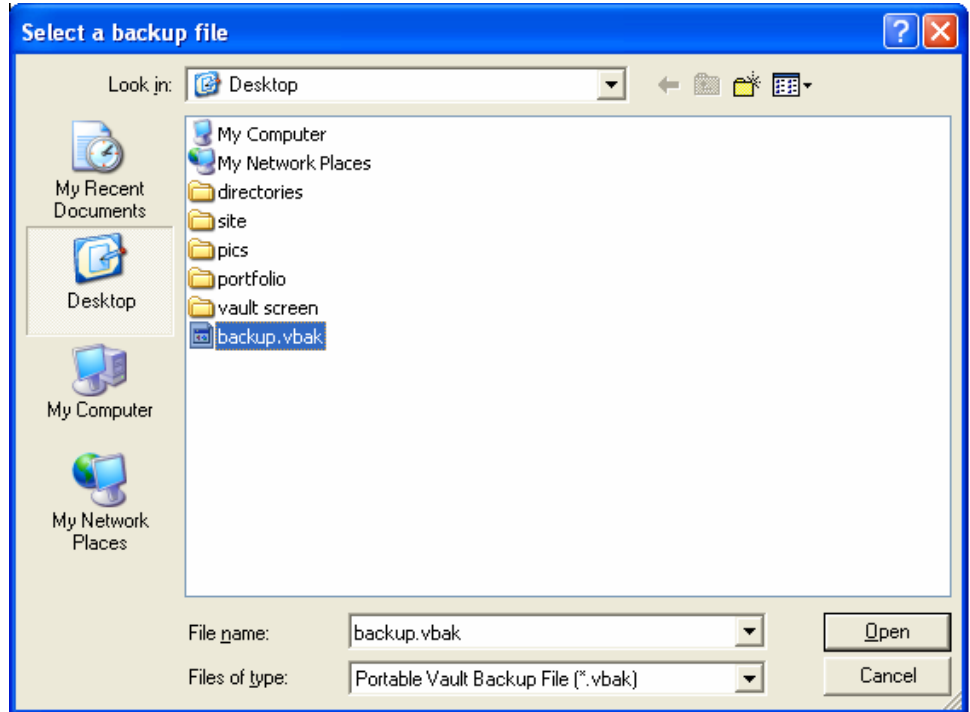
Step 2

The **Select a Backup File** screen opens. Click the **Browse** button.



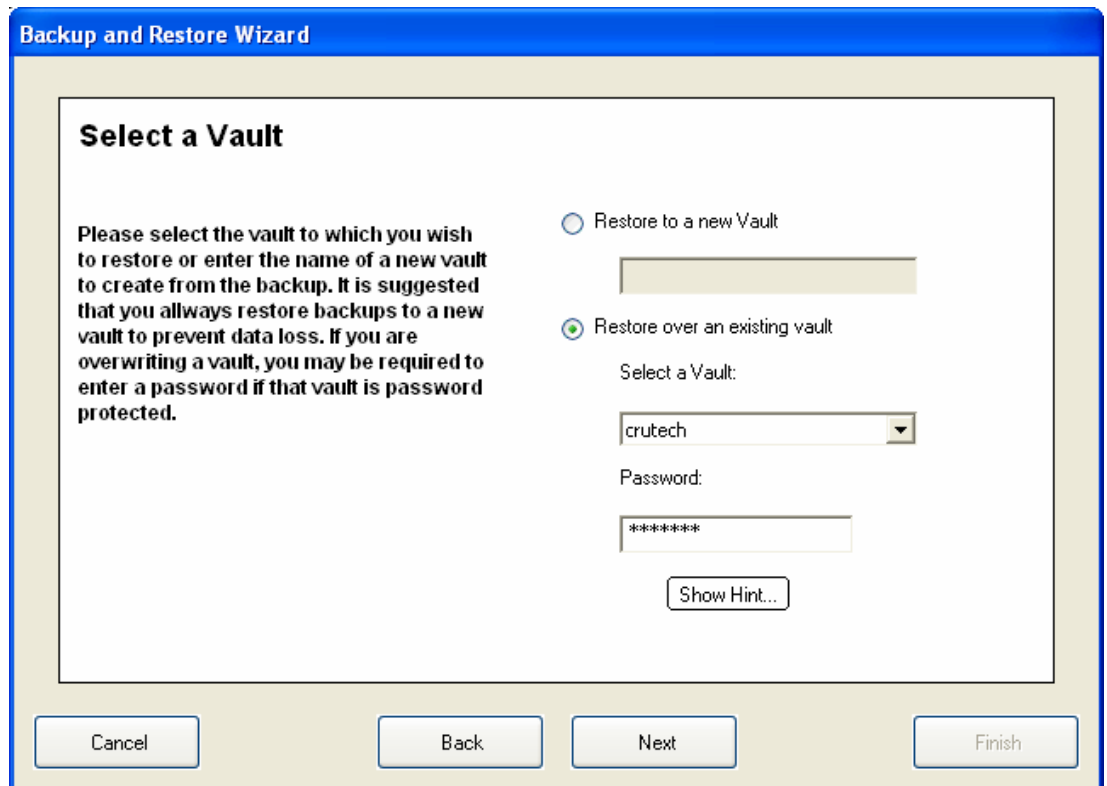
Step 3

Locate the backup file (.vbak) for the vault that you want to restore. Select the .vbak file, and then click the **Open** button.



Step 4

You can restore the data to a new vault or to an existing vault. (If a password has been set up, you must enter the password to initiate the restore process.)



- If you select **Restore to a new vault**, the restore process begins.

- If you select **Restore over an existing vault**, the **Vault Overwrite** confirmation screen appears. Click the **I Understand** button to initiate the overwrite process.



Step 5

After you have successfully created the restore operation, the successful completion message appears. Click the **Finish** button to exit the restore procedure. Data on the restored vault can now be accessed.

